



## \*CREDIT INSTRUCTIONAL STAFF VITAE

**Brazosport College Mission Statement:** Brazosport College exists to improve quality of life by providing certificate, associate and baccalaureate degree programs, academic transfer programs, workforce development, and cultural enrichment in an efficient and cost-effective manner. The board, faculty and staff are committed to student success and lifelong learning by responding to student needs, creating a dynamic learning environment, and enriching our communities.

**Name:** Tammy Foster **Teaching Discipline/Trade:** Office Administration

**Full-Time**        **Adjunct** X

**Educational Background, (earned degrees from each higher education institution) example below:**

- Liberty University – B.S. degree in Business Management

**Work Experience in the teaching discipline/trade, (beginning and ending dates, position, name of business) example below:**

- 1981-1983 – Administrative Clerk/Personnel and Administration Chief, U.S. Marine Corp
- 1993-1995 – Temporary Work Assignments
- 1995 – Medical Records Clerk/Medical Records Supervisor, PHP Corporation/Capital Health Services
- 1996 – Medical Records Secretary/Medical Records Coordinator, Hospice of Baltimore, MD/Pickersgill, Inc.
- 1996-1998 – Medical Records Asst., Houston Hospice
- 1998-2009 – Administrative Services Manager, City of Manchester, NH
- 2009-2010 – Administrative Officer, Fayetteville VAMC

**Teaching Experience, (beginning and ending dates, position, name of institution) example below:**

- 2011-2013 – Adjunct, Trident University International
- 2011-2015 – Adjunct, Mount Olive College
- 2015-Present – Adjunct, ECPI
- 2015-Present – Park University

**Professional Contact Information (optional : office telephone number and/or institutional email address) example below:**

- Tammy.foster@brazosport.edu

\*Texas Administrative Code, Title 19, Part 1, Chapter 4, Subchapter N, Rule §4.228 requires that each public institutions of higher education make available to the public on the institution's website the following information on each undergraduate classroom course offered for credit.